



Auto Order Dashboard & Report Card Guide for the **AcuSport® V6 System**

March 2015

The AcuSport® Retail Technology Group (RTG) provides this document as a high-level summary of the Auto Order Dashboard and Report features.

► These features are available only for AcuSport Auto Order Retailers.

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For assistance with technical issues and questions, contact the **RTG Support Line** at 1-800-547-7120 or RTGSupport@AcuSport.com.

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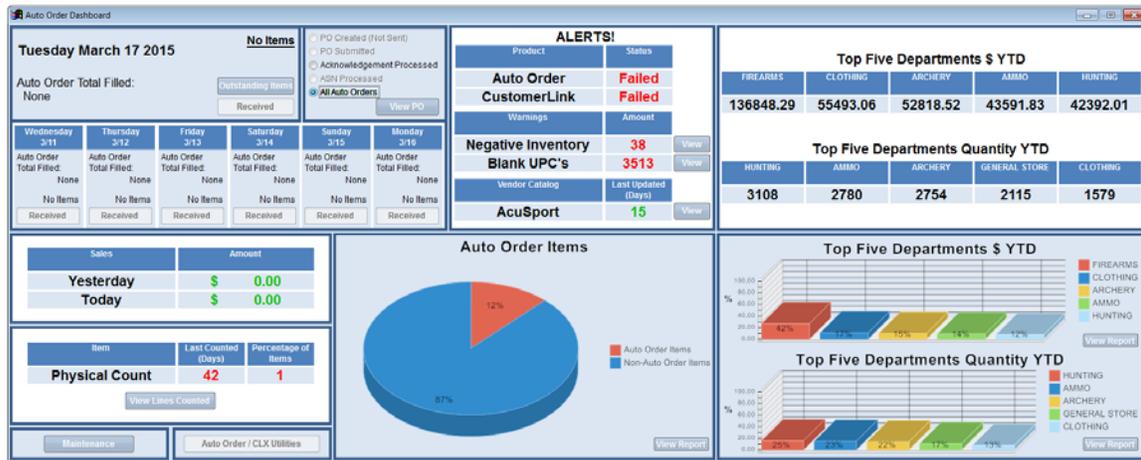
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Publication Information

Auto Order Dashboard & Report Card Guide for the AcuSport® V6 System: March 2015

Auto Order Dashboard

► This feature is available only for AcuSport Auto Order Retailers.



The dashboard includes the following features:

- [Seven-Day Auto Order History](#)
- [Alerts!](#)
- [Top Five](#)
- [Auto Order Items](#)
- [Maintenance](#)

Seven-Day Auto Order History

Thursday March 5 2015				No Items	
Auto Order Total Filled: None				<input type="button" value="Outstanding Items"/>	
				<input type="button" value="Received"/>	
<input type="radio"/> PO Created (Not Sent)					
<input type="radio"/> PO Submitted					
<input type="radio"/> Acknowledgement Processed					
<input type="radio"/> ASN Processed					
<input checked="" type="radio"/> All Auto Orders					
<input type="button" value="View PO"/>					
Friday 2/27	Saturday 2/28	Sunday 3/1	Monday 3/2	Tuesday 3/3	Wednesday 3/4
Auto Order Total Filled: None	Auto Order Total Filled: None	Auto Order Total Filled: None	Auto Order Total Filled: None	Auto Order Total Filled: None	Auto Order Total Filled: None
No Items	No Items	No Items	No Items	No Items	No Items
<input type="button" value="Received"/>	<input type="button" value="Received"/>	<input type="button" value="Received"/>	<input type="button" value="Received"/>	<input type="button" value="Received"/>	<input type="button" value="Received"/>

This section displays auto order information for today and for the previous six days. Each day's history includes the total amount of the order filled, the count of items, the count of serialized items, and a **View PO/Received** button.

- If the button is titled **View PO**, click it to display the PO for the day.
- If the button is titled **Received**, the PO has been received.

The section can be filtered by selecting an option (**PO Created (Not Sent)**, **PO Submitted**, **Acknowledgement Processed**, **ASN Processed**, or **All Auto Orders**) in the filter section.

Click the **View PO** button in the filter section to display the purchase order based on the option selected.

⦿ UPDATE 3/15:

- The **Outstanding Items** button allows the user to launch the **Vendor Reorder Report**.
- The system now calculates and populates the **Auto Order Total Filled \$** field for purchase orders.

Alerts!

ALERTS!		
Product	Status	
Auto Order	OK	
CustomerLink	Failed	
Warnings	Amount	
Negative Inventory	8	View
Blank UPC's	12	View
Vendor Catalog	Last Updated (Days)	
AcuSport	1	View

Sales	Amount
Yesterday	\$ -630.00
Today	\$ 23.00

Item	Last Counted (Days)	Percentage of Items
Physical Count	8	40

[View Lines Counted](#)

The **Product** section indicates whether these processes ran on the previous day:

- **Auto Order** displays **OK** if Auto Order ran on the previous day or **Failed** if it did not.
- **Customer Link** displays **OK** if Customer Link Exchange ran on the previous day or **Failed** if it did not.

The **Warnings** section provides information about these item types:

- **Negative Inventory** displays the count of negative items in system. Click the associated **View** button to display a list of these items.
- **Blank UPCs** displays the count of items that have a blank UPC field. Click the associated **View** button to display a list of these items.

The **Vendor Catalog** section provides information about vendor catalog updates:

- **AcuSport** displays the number of days since the AcuSport catalog was updated. (If it has been fewer than 30 days, the number is displayed in green; if more, the number is red.) Click the associated **View** button to display the vendor catalog table.

The **Sales** section indicates sales amounts for the current and previous day:

- **Yesterday** displays the amount of sales for the previous day. (If the amount is a positive value, it is displayed in green; if the amount is a negative value, it is red.)
- **Today** displays the amount of sales for the current day. (If the amount is a positive value, it is displayed in green; if the amount is a negative value, it is red.)

The **Item** section provides information about item counts:

- **Physical Count** displays the number of days since the last count and the percentage of items that have been counted. Click the **View Lines Counted** button to display the Physical Count History.

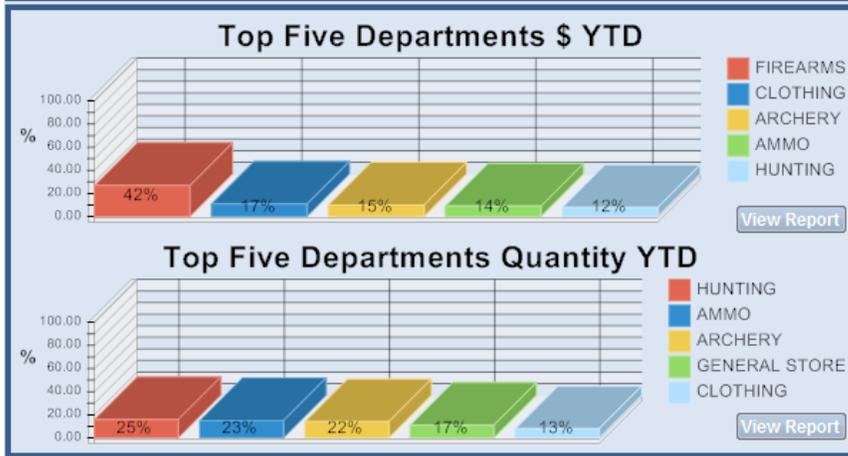
🕒 UPDATE 3/15:

- The **Auto Order Items** section now displays only AcuSport Xref Items.
- If the **CustomerLink** feature processes, the system checks only for yesterday.

Top Five

Top Five Departments \$ YTD				
FIREARMS	CLOTHING	ARCHERY	AMMO	HUNTING
136848.29	55493.06	52818.52	43591.83	42392.01

Top Five Departments Quantity YTD				
HUNTING	AMMO	ARCHERY	GENERAL STORE	CLOTHING
3108	2780	2754	2115	1579



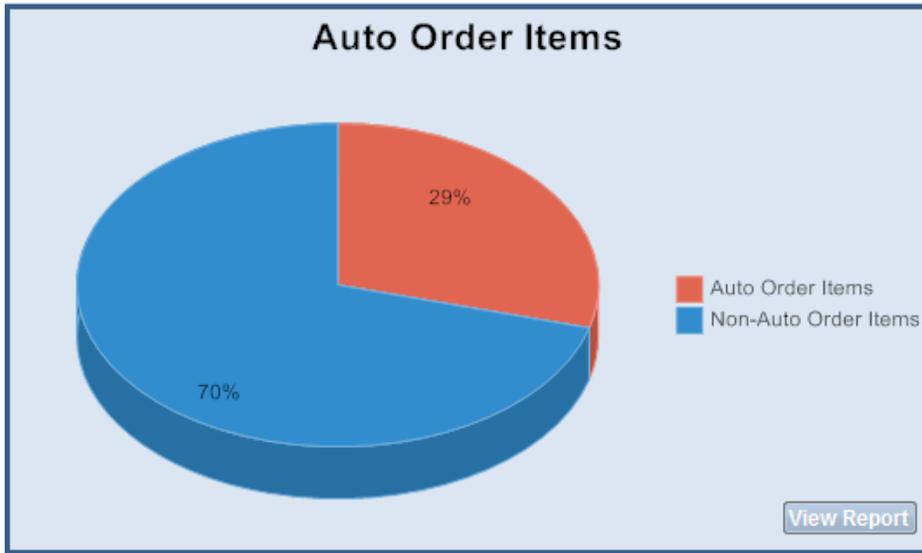
The **Top Five Departments \$ YTD** sections (table and graph) display the top five departments ranked according to total sales in dollars. Click the associated **View Report** button to display a report with Department Description, Class Description, MtD Qty, MtD Sales, YtD Qty, and YtD Sales.

The **Top Five Departments Quantity YTD** sections (table and graph) display the top five departments ranked according to total sales in quantity. Click the associated **View Report** button to display a report with Department Description, Class Description, MtD Qty, MtD Sales, YtD Qty, and YtD Sales.

🕒 UPDATE 3/15:

- The **Top Five Departments \$ YTD** and **Top Five Departments Quantity YTD** sections now include departments having non-AcuSport items in calculations and results.
- The **Top Five Departments \$ YTD** section (table) now displays total dollars rather than percentages.
- The **Top Five Departments Quantity YTD** section (table) now displays total item quantities rather than percentages.

Auto Order Items



The **Auto Order Items** section displays Auto Order Items and Non-Auto Order Items as relative portions of total items. Click the **View Report** button to display the AcuSport Auto Order report with UPC, Cross Ref #, Description 1, Manufacturer, Min Qty, Max Qty, Department Description, Class Description, Last Received Date, Last Vendor, and On Auto Order.

📍 **UPDATE 3/15:**

The **Auto Order Items** section now displays only AcuSport Xref Items.

Maintenance



Click the **Maintenance** button to rebuild the index of the **Ack.dbf** file. This procedure will require exclusive use of the **Ack** table and will remove any records that are more than one year old, as they will no longer be needed.

Click the **Auto Order / CLX Utilities** button to open a list of utilities to run.

AcuSport Report Card

AcuSport Report Card					
Retail Technology Group					
3/17/2015 9:08:24 AM					
Page 1					
Data Integrity Categories	Retailer Value	Retailer Grade	Exceeds	Meets	Deficient
Scored Data					
# of AcuSport Items	1356				
# of Items on Min/Max	397				
% of AcuSport Items on Min/Max	29				
YTD Receive Total from AcuSport	83112.53				
# of Items w No UPC	13	Exceeds	0-25	26-50	50+
# of Items w Bad UPC	121	Deficient	0-25	26-50	50+
# of Xref Cleanup Items	121	Deficient	0-25	26-50	50+
Negative QOH	2	Exceeds	0-15	16-30	30+
Negative GP	14	Exceeds	0-15	16-30	30+
# of ARS2 Items	0				
# of Linked Items	1				
# of Package Qty Items	40				
Open PO Information					
Outstanding PO's	2				
Outstanding PO Dollars	0.00				
Software Version					
6.0.7099	Date Updated 3/17/2015	Current Version 6.0.7050	Date Released 1/27/2015		
Dates					
Last Delete Inactive Item Date	10/15/2014				
Last 5 POs Received	1/9/2015	10/15/2014	10/1/2014	8/19/2014	8/12/2014
Last 5 Invoices Received	1/29/2015	1/9/2015	11/4/2014	10/15/2014	10/1/2014
Last 5 Reset Dates	1/9/2015	10/15/2014	10/1/2014	8/19/2014	8/12/2014
Beginning Baseline Date					
Microsoft Office					
Basic Knowledge of Excel					
Operating systems - Excludes XP and Server 2003					

The **AcuSport Report Card** provides an analysis of inventory management practices.

- The top section includes the **Data Integrity Categories** (item values that are measured), **Retailer Values** (actual item counts), and **Retailer Grades** (designations—Exceeds, Meets, or Deficient—based on individual counts).
- The middle section includes software version information.
- The bottom section includes historic data.

► Select **Reports > AcuSport** from the IMS application's Main Menu Bar to display a **Report Wizard** window showing the **AcuSport Report Card** option..

Access to this report is controlled with the **Reports - AcuSport** permission on the **Security** window in the IMS application.